



As an Indiana public school, INDLS requires proof of residency documentation as part of the registration process and/or the student's address change report.

The FULL document from one of the categories listed below is required for every student. The documented address must match the reported student's physical address. If a bill is being supplied, such as Gas, Electric, Water, Sewage, Cable, or Phone- The address that the bill was sent to, along with the service address, must match the student's address reported to INDLS. **In addition, documents must be removed from envelopes as envelopes are not an approved form of proof of residency.**

**Accepted Documents**

No Time Restraints	Within 60 Days of Enrollment Approval or Address Change
Document from US Government Office	Gas, Water, Electric, Sewage, Cable, Phone, or Wireless Services Bill
Property Deed	Rent or Mortgage Statement
Current Vehicle Registration	Pay Stub
Property Tax Bill	Doctor or Hospital Bill
Medicaid or Medicare Benefit Statement	Current Lease (all pages) with Dates and <b>Signatures of both resident and landlord</b>
	Credit Card Bill
	Bank Statement

**Please submit the requested document(s) via email to [RECORDS@INDLS.NET](mailto:RECORDS@INDLS.NET), fax to 765-259-0712, or Text 463.200.9500. A photocopy of the document is acceptable; however, all documents must be clear, legible, and contain all pages.**

If you have any questions regarding our ability to accept a particular document or the reason a previously submitted document was unable to be approved, please contact the office at 765.204.2224

**Compliance - INDLS**